

CONFIDENTIAL

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21 July 1955

MEMORANDUM FOR: Training Liaison Officers (for distribution)

SUBJECT: Intensive Russian

1. An intensive, full-time course in Russian is scheduled to begin in September. The course will run for eleven months. Following nine months of instruction by LETS/TR staff, students who satisfactorily complete this phase will be sent for a second and final phase to a summer Russian language workshop where only Russian will be spoken in all academic, recreational, and personal associations. Hereafter, this course will be used by the Office of Training for all full-time training in Russian.

2. Prerequisite for admission to the course is certification by the OTR Qualifications Review Panel meeting on 25 August. Nomination of a candidate by an office constitutes an implied agreement by the component to impose no duty demands upon the candidate or otherwise distract him from full attention to the training activity. Only persons about whom the component is willing to make such agreement may be nominated.

3. Enrollment will be limited. Selection will be based upon consideration of individual qualifications, comparative degree of needs of sponsoring offices, and time of application.

4. It is requested that desire for space in this class be indicated informally, by telephone (extension [redacted]), prior to 1 August. Completion of Foreign Language Aptitude Tests and the Professional Employees Test Battery, and submission to Chief, LETS, of academic record should be accomplished by 11 August.

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[redacted]  
MATTHEW BAIRD  
Director of Training

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